

## **Expectations for Members of Local Governing Bodies (LGB) within United Learning.**

There are three overarching responsibilities for governance in schools:

- 1. Ensuring clarity of vision, ethos and strategic direction;**
- 2. Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff; and**
- 3. Overseeing the financial performance of the organisation and making sure its money is well spent.**

Responsibility for Governance within United Learning sits with board of trustees who delegate the discharge of certain responsibilities to members of the executive and central team, local governing bodies and Headteachers. Governors are expected to read and understand their delegated duties as outlined in the scheme of delegation.

As a member of the Local Governing Body you are expected to observe complete confidentiality and exercise complete prudence in your dealings with LGB matters.

It is essential that governors develop a good understanding of the school that they serve together with a clear understanding of the role and responsibilities of a governing body within United learning. To do this you will need to visit the school when it is in session and commit to your own training.

There is a clear expectation that you will attend all LGB meetings. In order to help facilitate this, LGBs consult and set meeting dates for the full academic year ahead in the summer term. Apologies for non-attendance must be tendered to the clerk in a timely manner. A governor who fails to attend two or more consecutive termly meetings will be asked to step down.

There is an expectation that all governors will read the paperwork distributed to them prior to attending any LGB meeting, in order to appropriately prepare to discharge their duties. During meetings governors are expected to contribute by asking questions and sharing information.

In addition to attending all Local Governing Body meetings, The LGB will ask you to take on an aspect of monitoring as a 'nominated governor'. Nominated roles will be defined by the LGB but should include:

- Safeguarding: child protection and welfare
- Special Educational Needs
- Early Years
- Disadvantaged children (pupil premium)
- Health and safety
- Boarding (as applicable)

Some LGBs may also wish to have additional areas for nomination for example

- Curriculum governor



- Class, year group or key stage aligned governors
- Community focused governors

Nominated governors are expected to visit the school regularly between LGB meetings (at least termly) in order to talk with key personnel aligned to their delegated area of responsibility. They are then asked to report back their findings to the LGB. Further information on the role and responsibilities of nominated governors , together with some key questions to ask, are available in the governor handbook.

The LGB may call upon governors to attend additional sub-committees in order to discharge its duties more effectively. These could include;

- Pupil related panels eg exclusion appeals
- HR processes eg recruitment
- Community and stakeholder consultation

### **Training**

- All members are expected to complete safeguarding training annually
- Governors are invited to receive safer recruitment training
- Governors are invited to undertake regular training in order to carry out their role effectively-much of this is on line training.
- Governors may be invited to join in with school training from time to time.

### **Compliance**

- Governors will be expected to complete an enhanced disclosure (DBS)
- Governors will be asked to complete a pecuniary interest statement and declare any potential conflict of interest at the start of each meeting.
- Governors will be expected to provide photographic identification on entry to the school
- Governors will be asked to supply a brief biography and photograph for display on the school website.
- Governors will be issued with a United Learning email account from the school in order to receive governing body papers and for governing body use only.

