



SUMMER TERM 2020

Remote Learning Guidelines

Further to our previous overview of how we will be delivering home learning in the Summer term, we've set out below what you can expect including how your children will be receiving teaching and instructions for work to complete at home, returning their completed work and receiving feedback. This information is also available from our [Remote Learning web page at bansteadprep.com/remote-learning/](https://bansteadprep.com/remote-learning/).

We are still developing our plan and will continue to do so over the next few weeks. As always, any feedback is gratefully received as we look to provide the best education possible for your children in these difficult times.

SeeSaw

All your child's home learning instructions and activities will be provided via SeeSaw, accessible via a web browser or app. This will reduce the number of emails you receive and bring everything together in one place.

Using SeeSaw will enable us to provide a much wider variety of activities and tasks for the children and for teachers to introduce the learning topic and explain how to complete the independent learning activity using voice recordings and video. Children and parents can return their completed work, share photos and drawings and receive personalised verbal feedback from their teacher who can also annotate their work.

Children at Banstead Prep have already used SeeSaw in the classroom, so the technology is familiar to them. Miss Grace has also prepared short video instructions to remind them how to log in and use the app, which you can find [here on our YouTube channel](#). Your child's class teacher will send you their personal home learning code on Monday.

You will no longer receive emails setting work each day; your child can log into SeeSaw instead. You can also have oversight via alerts from the SeeSaw family app. An introduction to SeeSaw for parents including instructions for downloading the family app can be found [here on our Remote Learning web page](#). We'll send you a QR code for your family account once these have been set up.

Weekly routines and timetables

Your child's timetable for the Summer term is now available on the Parent Portal and form teachers will also send a copy by email on Monday. There are new sessions on the timetable where your child's teacher will provide live support for Maths and English and for form contact times. There is also a daily reading session for each year group.

If your child is well, our expectation is that they will complete the English and Mathematics work set each day. If your child has a day off, please allow them to catch up over the five-day pattern. If no work is returned over a week, your child's teacher will contact families to see how we can support you further.

We all expect children Years 1 – 6 to read for at least 20 minutes each school day. This could be to a sibling, a parent or by video call to a grandparent.



As before, teachers will be available to answer questions and feedback on completed work during the times indicated on the timetable and will also endeavour to respond at other times, during working hours, where possible.

Maths and English work, and PE activities, will be set via SeeSaw daily. Other subjects will be made available via SeeSaw at the beginning of the week, giving you and your child the option of following their weekly timetable or to be more flexible throughout the week.

All lessons will be accessible throughout the day from the evening before, for you to access at a time to suit the demands of your family, your home and work schedule, the activities you have planned, your child's access to IT and your child's mood.

Assemblies will be uploaded to [our YouTube Channel](#).

Reception

Children in Reception will be able to access their weekly activities via SeeSaw and we will also continue to use Tapestry for you to provide photos showing them completing tasks at home. This is so that we can continue to complete their Early Years learning journal so that we have the evidence we need to assess against Early Learning goals at the end of the academic year.

Year 1 and 2

A Maths, English and Phonics lesson will be set each day on SeeSaw. Weekly activities for French, Drama, Humanities, Art, Music and Life skills will be available via SeeSaw at the beginning of each week. Every lesson will have recorded instructions from your child's teacher either as a voice-over PowerPoint or a video, accessible from the SeeSaw activity.

The phonics programme will be introduced by your child's year group staff team at the start of each week, supported with video links and games as appropriate, to reinforce their learning. Children should be able to access this learning and participate in recall independently, they are used to daily phonics sessions in school.

In addition, we will be providing access to an online reading scheme book subscription called Bug Club. For those children in Year 2 who have progressed beyond the reading scheme, access is available to Accelerated Reader as for the older children (see below).

Year 3 – 6

Maths and English lessons and PE activities will be set daily on SeeSaw. Weekly activities for Humanities, Science, Drama, French/classics, Reasoning, Music, Life skills, Art and Computing will be available via SeeSaw at the beginning of each week. Every lesson will have recorded instructions from your child's teacher either as a voice-over PowerPoint or a video, accessible from the SeeSaw activity.

Reading

Dr Nissan has already sent home information about using Accelerated Reader to quiz books at home and how to access free online books. The details are [here on our Remote Learning web page](#).



MATHS AND ENGLISH CLINICS

Live Support will be available through 'live clinics' via Skype for Business at the times indicated on your child's timetable. They will be 30-minute slots for children to join where they need additional support with any work that has been set. This time will also allow for teachers to address any misconceptions.

FORM TIME CONTACT SESSIONS

We will also be holding live pastoral form time check-ins each week for your child with their teacher and their friends using Skype. Once these are established, your child should be able to take part independently. For younger children, we would advise that a parent was in the room of the child. There will be activities such as form bingo and this will be important to allow the children to connect socially with classmates and teachers and to feel part of their school community, whilst at home.

SKYPE FOR BUSINESS

Your child's teachers will set up and send invitations to Skype sessions to your email address. If you don't already use Skype, you can join the session just by clicking the link in the email invitation. If you want your child to access these sessions on a handheld device, you can also download the Skype for Business app.

SAFEGUARDING GUIDELINES FOR ONLINE SESSIONS

As part of the school's remote teaching/pastoral sessions during this period we are aware of our duty to teach children about online safety, in and outside of school. We will need your support to ensure these sessions are both safe and effective. Please can we ask the following:

- All invites to sessions (other than through pupils' Office 365 accounts) will be sent to parents' or carers' email addresses.
- A parent or carer should open the link to the session and give your child access.
- Please ensure your child is in a suitable room for learning (e.g. living room, kitchen), (a bedroom is not suitable).
- Please ensure your child is suitably dressed.
- Please ensure an adult is supervising/present during the session (you don't need to sit directly with your child, just be in the same room to support them with any technical difficulties etc).
- At the end of the session please ensure your child has left the session and is not still logged in.