



## **BANSTEAD PREP SCHOOL FREE EARLY EDUCATION FUNDING**

### **Free Early Education**

All three and four year olds living in England are entitled to 570 hours of Free Early Education (FEE) and childcare a year. This is usually offered as 15 hours a week for up to 38 weeks a year and is a universal entitlement. It can be claimed the term after your child's third birthday up until they reach compulsory school age. The funding is provided by Surrey county Council and further information can be found at: [www.surreycc.gov.uk/people-and-community/family-information-service](http://www.surreycc.gov.uk/people-and-community/family-information-service).

### **Banstead Prep School**

#### **15 Hours – Universal Funding**

Banstead Preparatory School facilitates Free Early Education (FEE) but sometimes offers slightly less than the 38 weeks a year of full entitlement. In this situation, the claim is pro-rated to the number of weeks provided. Please note that you will not be able to claim the balance of funded hours elsewhere.

The maximum FEE that can be claimed with Banstead Preparatory School is 15 hours per week. Childcare Providers are able to set their own hours and from 01 September 2025 in recognition of the changing DfE guidance, we will support a maximum of 3 hours per morning session, from 8am – 11am each day. These hours are provided free of charge to parents and paid for by the early years funding claimed from Surrey County Council. Additional charges are payable for hours in excess of these each day as per the published fee table.

### **Applying for FEE**

Once your child turns three years old, the school will send out the Declaration Form issued by Surrey County Council which must be completed and returned to the School Office with a copy of your child's Birth Certificate or Passport, unless either of these ID documents has already been provided to the school. Thereafter you will be sent a Declaration form at the beginning of each term until your child reaches compulsory school age to confirm you are still eligible.

However, if parents do not wish to claim FEE at BPS, the school should be notified with half a terms notice in advance, otherwise parents should be aware that the termly tuition invoice is calculated net of the FEE for sessions attended. Therefore, please note we reserve the right to issue an additional invoice for any funding not claimed at Banstead Preparatory School.

**BANSTEAD PREPARATORY SCHOOL SUTTON LANE BANSTEAD SM7 3RA  
01737 363601 OFFICE@BANSTEADPREP.COM**